

MINUTES OF A MEETING OF THE SCHOOL BOARD FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 8 December 2022

As per the local Government Official Meeting Information Act 1987, the Presiding member passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

Present:

BOARD

Phil Muir (Principal) (PM)
Katrina King (Presiding Member) (KK)
Sally Clendon (SC)
Damian Lawrence (DL)
Darren Coneybear (DC)
Zane Cooper (ZC)
Spencer Willis (SW)
Rochelle Greer (RG)
Rangi Clarkson (Board Secretary)

GUESTS

Alyce Keith (AK)

Apologies: None

Meeting commenced: 5:08 pm

Meeting commenced with an opening Karakia by KK

1. Learning Support Review – Presented by AK & ZC

Welcome to Alyce.

Alyce shared a presentation around the LSC role and how that fits in with the school and community. Covered 2023 Learning Support plan.

AK left the meeting at 5:58pm

2. Minutes of the Meeting of the Board 31 October 2022

Motion that the Minutes of the Board Meeting held on 31 October 2022 be approved.

Moved SC , Seconded SW

3. Interest Register

Discussed with Board members. Note that Spencer and Zane are NIL.

4. Between Meeting Resolutions

There were four between meeting resolutions:

1. That the Board approve the RAMs document for the Blast off-site Camp as per supplied document.
2. That the Board approve the application for SPID funding to be used for a COLA at Northcote Intermediate as per the submitted plans and quote.
3. That the Board approve the funding of an additional one staff member to attend the Rarotonga trip in June/July 2023 at a cost of \$3,099 in addition to the already approved two Board funded teachers.

NOTE: This brings the total number of teachers on the trip to six (three funded by Pacific Assist, three by the Board)

4. That the Board approve the use of PD budget for six teachers/staff to attend the Edutech conference in Melbourne in August 2023.

Resolutions were all passed unanimously via email.

5. Correspondence

None, except as forwarded on via email to all from NZSTA etc.

6. Policies

School Docs have done an update to the Review Schedule and Board Assurances list for the year. These have included:

Moving Professional Growth Cycle
Updating School Planning and Reporting
Moving Police Vetting
Adding Stand-down, Suspension and Exclusion
Adding in School Donation assurance
Adding Child Protection assurance
Updating Healthcare

The Board acknowledge the updates to School Docs for the Review Schedule and Board Assurances 2023 list.

7. Principal's Report

The Principal's and Watershed report were taken as read. General discussion ensued:

- Lots of great stuff has been happening since the last meeting
- PM elaborated on local iwi connections with Te Kawerau a Maki. We are slowly making relationships within the area.
- Discussion around Camp dates for 2023.
- Positive update from ERO meeting earlier on in the week.
- PE Shed and Enviro shed are now complete.

Moved ZC, Seconded SC

8. Finance Report

Finance committee pre-meeting was conducted. Further queries were addressed during the meeting.

Finance report accepted as tabled.

Moved DL, Seconded KK

9. School Counsellor's Board Report

- Insightful report submitted by current counsellor.
- New counsellor starting next year. Will look at doing an extra day if available.
- The Board have acknowledged the recommendation for three days, and will consider looking at funding a third day in the new year - from Board funds - at the second board meeting 2023.

Noted as an action point to review school counselling service needs at the second board meeting 2023.

10. Te Kahui Atawhai \$1000 seed funding

\$490 raised from the showcase shop has been banked into Te Kahui Atawhai budget line.

Resolution for \$510 to be added into the budget line, making a total of \$1000 seed funding for the 2023 Te Kahui Atawhai budget.

Resolution was passed unanimously

11. Community Survey Discussion and Decision

Agreed not to use the services of Culturewise because, while good, we don't have the \$3500-\$5000 available to spend on this. Spencer to take the lead on conducting a community survey Term 2 next year.

12. Mid Year Data Review Thoughts

Carried forward to the next meeting as Joel King was absent.

13. 2023 Annual Plan – draft for approval

Board agreed this is a great plan. Clarified question around "school wide culture audit".

Discussion around "Measures" outlined on the draft. Board would like more specific measures for strategic goals.

Draft plan is approved with noted action to review and refine plan regarding what measures matter most. PM to come back in 2023.

14. 2023 School Budget – draft for approval

Finance committee had a pre meeting to discuss. It is a surplus budget.

Resolution to approve the 2023 school budget as tabled.

Passed unanimously

15. Action point update


Action points reviewed and updated.

16. In Committee

Meeting closed and was moved to In Committee.

Meeting closed: 7.10 pm

Date: 22/02/23

Signed: 

Katrina King
Presiding Member