

MINUTES OF A MEETING OF THE SCHOOL BOARD FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 29 September 2022

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

Present:

BOARD

Phil Muir (Principal) (PM)
Katrina King (KK)
Sally Clendon (SC) via zoom
Damian Lawrence (DL)
Rochelle Greer (RG)
Darren Coneybear (DC)
Zane Cooper (ZC)
Rangi Clarkson (Board Secretary)

GUESTS

Joel King (Deputy Principal) (JK)

Apologies: Spencer Willis (SW)

Meeting commenced: 6.08 pm

Meeting commenced with an opening Karakia from PM

1. Election of Presiding Member

KK has offered to be Presiding Member. No other members have volunteered.
Unanimous agreement reached to elect KK as presiding member

Moved PM, Seconded ZC

2. Resolution re speaking rights

Resolution passed via unanimous vote to a grant full speaking rights to Joel King and Angela Teague

3. Minutes of the Meeting of the Board 15 August 2022

That the Minutes of the Board Meeting held on 15 August 2022 be approved after amended changes.

Moved ZC , Seconded SC

4. Interest Register

Discussed with board members

5. Between Meeting Resolutions

- Approval of June & August financial reports

After significant discussion and clarification, the financial reports from the June and August meetings be approved (*approved via email by the previous Board*).

- Out of zone enrolments

After discussion, the Board approved the acceptance of all out of zone enrolments (*approved by the Board previously via email*).

- Caretaker Salary

After discussion, the Board approved the increase of the caretaker salary (*approved by the Board previously via email*).

6. Correspondence

None

7. Co-opt extra member to NIS School Board

Resolution passed by unanimous vote to formally co-opt Darren Coneybear onto the Board.

8. Governance Manual / Committees Discussion

Discussion around committees and allocation of Board members

9. Term 3 Checklist review

Board Task Checklist was run through with members and discussed
Discussed doing survey out to parents for Term 1

10. Principal's Report

- The report was taken as read. General discussion ensued:

Date has been set for 14th November for the CoL School Board Evening get together
Part of Greenway scheduled to be opened October
Enrolment numbers and resourcing for 2023 was discussed

Watershed Report

- Windows project – may need to use Board funds to complete the project.
- Pre-start meeting for Enviro Centre and sports shed was completed

Moved KK, Seconded DC

11. Finance Report

The report was tabled.

- Possibility to change finance provider was tabled. PM recommendation to the board to change to School Finance Hub (Shobhna Patel)

Resolution passed via unanimous vote to move accountancy services to School Finance Hub (Shobhna Patel)

- Reminder to send general school communication to check outstanding payments
- Will look further into the “extra curricular” variance on the report
- Discussed the donation scheme and will continue to opt out

Moved DL, Seconded DC

12. Fletcher Living Development

PM shared the Fletcher Living presentation

KK and PM have met with the community manager and outlined initial concerns of noise, dust and traffic management

Destruction of current dwellings due Jan 2023

13. 2023 provisional staffing entitlement and funding allocation

PM has asked for a review to the Ministry of provisional 2023 numbers

14. Mid Year achievement data analysis

JK shared the mid year OTJ presentation and longitudinal data

Still refining process around data gathering

15. Action point update

Action points reviewed and updated.

16. Policies

The Board acknowledges the Covid-19 policy update and other term 2 scheduled review updates

Meeting closed: 8.42 pm

Date: 24 October 2022



Signed: Katrina King,
Presiding Member