

MINUTES OF A MEETING OF THE SCHOOL BOARD FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 6 December 2021

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

Present:

Phil Muir (Principal) (PM)
Sally Clendon (SC)
Katrina King (KK)
Kim Jones (KJ)
Joel King (Deputy Principal) (JK)
Kate Punturiero (Chairperson) (KP)
Spencer Willis (SW)
Simon Archer (SA)
Zane Cooper (ZC)
Angela Teague (Assistant Principal) (AT)
Rangi Clarkson (Board Secretary)

Visitor:

Guy Wilson

Apologies:

Meeting commenced: 6:06pm

1. Minutes of the Meeting of the Board 1 November 2021

That the Minutes of the Board Meeting held on 1 November 2021 be approved.

Moved SW, Seconded SA

2. Declarations of Interest / Conflict Register

None

3. Between Meeting Resolutions

Request for Board funding for Waharoa – which wasn't needed.

4. Correspondence

NZSTA alerted Board to an Official Information's Act Request. OIA has come through regarding how many transgender students are present in schools. Every school in the country has been sent this request.

Option to change enrolment form to include non binary students
Unanimous decision to Acknowledge receipt of the OIA, but provide no further information due to privacy issues.

5. Principal's Report

The report was taken as read. General discussion ensued:

In wrap up mode for this year, and start up mode for next year.
Really happy with where the school is at.
Enrolments are stable.
Prizegiving happening via video feed tomorrow.
All appointments have been made for teaching positions.
Kahui Ako has been a bit flat. The strategic plan has now been approved
Carpark and relocation of the shed is nearly done
Tender has closed for the new building and Ministry has identified their preferred supplier.
Confident the build will start first quarter next year.
2 families have chosen to home school their child for next year. Part of the reason is because parents are at home. Is certainly a trend nationwide.
Regarding next years budget - we don't have a lot to play with. Operating costs are a big cost.
Draft budget gets submitted to finance committee, followed by submission to the board

The board would like to acknowledge the great work that has been done by our teachers.
Agreement was made to personally call staff and pass on thanks.

In the past years, the board has contributed to the staff Christmas party. Socially distanced drinks for the staff Christmas party will be provided by the board.

Moved KK , Seconded SA

6. Finance Report

The finance report was taken as read. General discussion ensued:

Not likely to get worse by the end of the year. Still playing catch up with some building repairs.
Relief budget was blown
School sponsorship to cover costs of van. We were gifted 2 x tv's and sound system. Have decided to put the items on trade me.
Will look at further fundraisers in the new year.

Moved SW , Seconded KJ

7. Counsellors Report

The counsellors report was taken as read. General discussion ensued:

Jenny will be leaving at the end of the year.

We currently fund our counselling hours through the I am Hope foundation.

We are in good hands transitioning to the next counsellor.

Wednesday is her last day with NIS

RC to organise flowers for Jenny for Wednesday

8. H&S Meeting Minutes

BWOF should come through next week.

ZC meets with caretaker every day to go through priority lists.

School is a healthier and safer place to be.

9. Draft 2022 Budget

Draft budget was tabled.

The biggest figures haven't been allocated yet, as figures are not yet available.

Underfunded lines such as relief and teacher aide budgets have been increased.

Noted, to update terminology from Board of Trustees to School Board

10. Draft 2022-2024 Strategic Plan Overview

Feedback on Mission received

How do we present it and make it part of our BAU. This will be a living and breathing document. The plan will be reported in board reports and pushed out through website. Elements will be in weekly minutes with leadership team.

Staff have had input into the document, and has been put out to the community for feedback.

11. BOT dates for 2022

Draft dates to be circulated to the board

12. Action point update

Action points reviewed and updated.

Meeting closed: 7:38pm

Date: _____

Signed: _____

Kate Punturiero
Chairperson