

# MINUTES OF A MEETING OF THE BOARD OF TRUSTEES FOR NORTHCOTE INTERMEDIATE SCHOOL

HELD ON Monday 9 August 2021

As per the local Government Official Meeting Information Act 1987, the Chairperson passed a motion to exclude the public to protect the personal privacy of an individual(s) and to discuss sensitive issues. Minutes are kept of this section but are kept separate from the minutes that are freely available to the public.

## Present:

Phil Muir (Principal) (PM)  
Sally Clendon (SC)  
Katrina King (KK)  
Kim Jones (KJ)  
Joel King (Deputy Principal) (JK)  
Kate Punturiero (Chairperson) (KP)  
Spencer Willis (SW)  
Zane Cooper (ZC)  
Angela Teague (Assistant Principal) (AT)  
Rangi Clarkson (Board Secretary)  
Conor McHoull (CM)

## Apologies:

Simon Archer (SA)

**Meeting commenced: 6:15pm**

### 1. Minutes of the Meeting of the Board 21 June 2021

That the Minutes of the Board Meeting held on 21 June 2021 be approved.

Moved KK , Seconded KJ

### 2. Guest Speaker – Digital Curriculum

Presentation by Conor McHoull

Computers Technology Robotics & Learning (ctrl) group. The group was formed off the back of the 2019 Silicone Valley trip.

Great discussion regards the ctrl group and what they do. Essentially it is a group where students can problem solve and tinker with laptops. Some accomplishments to date:

VR technology trip

Film studio

Establishing Esport league. Has run 2 successful esport zone days. Last year has 8 schools compete. This year, the event was run with support from Playtech. 13 schools attended with 2 teams each. 26 teams all together. Live streamed across various platforms. Was published in Interface magazine and good exposure for the school.

School app – 1025 registered downloads. 664 active users. Fully customisable (Student and Parent portals)

CM left the meeting at 6:27pm

### **3. Declarations of Interest / Conflict Register**

None

### **4. Between Meeting Resolutions**

Noted staffing issues. Appointed committee

Formalising the following for the record, regarding Teacher Allegation:

- To utilize the services of NZSTA in this process
- To delegate the following members of the Northcote Intermediate School Board of Trustees to complete this process:
  - Kate Punturiero
  - Zane Cooper
  - Kim Jones
  - Spencer Willis
  - Sally Clendon

### **5. Correspondence**

None

### **6. Principal's Report**

The report was taken as read. General discussion ensued:

Congratulations to PM on the scholarship.

Great info evening – kind decision to not have compulsory attendance

History curriculum work looks different for different teams. Unit plan has been set up by Elliot Thomas. Nothing has been mandated from the Ministry.

Tour of local historical sights for staff will be done on the next Teacher only day.

Beats and Bingo night 3<sup>rd</sup> September – would be good to get a board table. Northcote College have flexible learning date on Friday 2<sup>nd</sup> September. AT to take dates to fundraising committee.

Edtech consultant has changed again due. New consultant is Debra Wilson

Review of charter timeframe. No date has been set yet, still happy to gather feedback. Next step to put in timeline for the initiatives.

Moved KP, Seconded KK

## **7. Finance Report**

The finance report was taken as read. General discussion ensued:

Negative cashflow is noted as a timing issue with the MoE.

Seg grant moving forward – was the teacher aid increases taken into consideration.

At 70% at this point. – next year we will not have any further ORRS students. Jenny (counsellor) will be leaving next year

Reliever budget is high. As best as we can, we have consistency with relievers in classrooms with teachers who have been absent long term. Communication has gone out to parents for each classroom with extended teacher absence

RC, PM and KP to meet to go over financials

Moved KP , Seconded SW

## **8. Privacy Officer**

School policy states that we need to appoint a privacy officer within the school. Currently the policy states our privacy officer is the Deputy Principal. Will take it back to the SLT to appoint.

Action to be updated at next board meeting who this will be

## **9. Te Kahui Atawhai update – resolution to be passed for Liquor Licence approval**

Discussion regarding the Beats by Bingo R18 fundraising event. Will hold the event in the school hall. Will involve applying for a liquor licence for the event. Need 20 working days for the licence. Fundraising will go towards Mini Van.

Resolution passed unanimously to approve the application for the liquor licence.

## **10. Term 3 Comms Content / Timing**

Carried forward to next board meeting in Term 3. Will do a photo at the next meeting also.

## **11. Mid year Data Analysis**

JK circulated mid year OTJ's.

General review and passionate discussion ensued.

2020 mid year data wasn't used as JK wanted to use pre-covid data.

Maori and Pasifika students achievement was discussed as ongoing priority.

Discussion around how beneficial and useful the CoL is. It works with transitioning but we don't see any evidence of across school curriculum planning.

Working on a focus on reading with the TA's. Starting to see positive attitude shift in students who were reluctant readers. Would like to replicate that in Maths. Hoping to see the results come through.

Accurate curriculum based OTJ – need to improve teacher content knowledge and develop our teachers to make curriculum level judgements  
Look at the Assessment tools that is used and the validity of the data.  
Steps will take time to implement and upskill teachers.

Demand more on what culturally responsive practices have taken place when transitioning from Primary.

Action; tidy up presentation for better readability (JK)  
Next level down data extraction  
Report back with evidence on what new ideas have been done and the difference it has made.

### **12. Rebranding**

General review and discussion. Aaron Hall will be presenting to staff Thursday 3:30pm. All Board members are invited to attend. PM to record the meeting to share with the board members not able to attend

### **13. Action point update**

Action points reviewed and updated.

**Meeting closed: 8:24pm**

Date: 09/11/21

Signed: \_\_\_\_\_

Kate Punturiero  
Chairperson